

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
November 6, 2023

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Dan Whiting, Chairman, opened the meeting at 7:31 p.m. with Board members, Jarred Miller and Ken Burnett, in attendance.

Minutes: The regular meeting minutes from October 16, 2023 were approved as corrected with a motion from Mr. Burnett and seconded by Mr. Miller. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes.

Public Comment: Mr. Geoffrey Beck and Mr. Jeff Suszynski were present to inquire about the improving of North Osmond. They would like it to be at least chip sealed. Mr. Beck and Mr. Suszynski would like the Trustees to get a quote from the Geauga County Engineer's office. There are currently two driveways on the road. Truck for Frank Septic and camp vehicles also utilize the road. Mr. Burnett will contact the Engineer's office.

Fire Department: Chief Sestak was present. He reported that the department needs a fourth person to keep the current ISO rating from the NFPA. On November 17, 2023 the fire department will hold their annual turkey raffle at the Bond Building in Century Village. The raffle proceeds are used for building maintenance and new equipment.

Cemetery: Nothing to report.

Zoning: One permit was issued for an accessory building. There is a pending lot split for a non-conforming lot that will need a Zoning Board of Appeals hearing. The rundown property on Paulette Drive is going up for sale in a Sheriff's auction. Mr. Gruber met with Ms. Gais' and her attorney.

Park Committee: Mr. Miller attended the park committee meeting on November 1st. The committee does not think that the park hours need to be updated as the current hours are from dawn to dusk which covers overnight camping. There needs to be a rules and regulation sign by the pond. The Trustees suggested enlarging the parking area by the pond.

Road Department: There was a hydraulic leak in the road maintainer that was repaired. Cold patch was put down on Peckham, Industrial, Enterprise, Moss Woods, Erwin, the short section of Hubbard, Hotchkiss, Snow, Jackson, Georgette, Paulette, Roselawn, Lake, Forest, Osmond, and Lakeview. The 2013 International was picked up from Kronks and the 2004 International was dropped off. Crack sealing was completed. Two pallets of crack seal were used and one was returned. The County finished boom mowing the Township roads. The side mower and the grader were taken down to the fairgrounds for winter storage. The cemeteries were winterized. The ramp was put up for voting at the administration building.

Fiscal Officer: Mr. Miller made a motion to approve the net change order in the amount of \$19,636.37 for the paving of Hotchkiss Road by Cole Burton Contractors, LLC. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes. Mr. Miller will attend the Ohio Township Association conference this winter.

Old Business: Mr. Burnett will get in contact with a representative of ODOT and look at

the building. Mr. Miller will contact Joel Hoar about the construction of a new building.

New Business: Mr. Nick Gorris stated that the Land Use Plan needs to be updated. The updated plan will need the approval of the Trustees. A committee should be formed consisting of the Trustee that is the zoning liaison, a representative of the Zoning Commission Board and a representative of the Zoning Board of Appeals Board. Mr. Burnett made a motion to establish a Land Use Committee. Mr. Miller seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller yes and Mr. Whiting – yes. Mr. Gorris stated that the fence was too high in between the property on Hubbard and Jug. Mr. Gorris was recently appointed the Director of Water Resources. Mr. Miller made resolution 2023-8 authorizing Mr. Burnett to serve as the Chief Executive Officer and certifying representative to submit an application to participate in the OPWC State Capital Improvement and/or Local Transportation Improvement Program(s) and execute contracts as required. Mr. Burnett seconded this resolution. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes. The Trustees discussed reducing a levy to help relieve the tax increase due to the re-evaluation of properties throughout Geauga County.

Warrants: Warrants #12151 thru #12174 were approved and paid.

The next regular meeting will be on Monday, November 20, 2023 at 7:30 pm.

As there was no further business, this meeting was adjourned at 10:38 p.m. by a motion from Mr. Miller and seconded by Mr. Burnett. The vote was unanimous.

Chairman

Fiscal Officer