

# BURTON TOWNSHIP ZONING COMMISSION

14821 Rapids Road | Burton, Ohio 44021 | 440.834.1500

## MEETING MINUTES

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**Date:** October 9, 2023

**Time:** 7:00 p.m.

**Location:** Burton Township Administration Building

**Purpose:** Regular Meeting

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### CALL TO ORDER

Mr. Hess called the meeting to order at 7:01 p.m. Members recited the Pledge of Allegiance.

### ROLL CALL

Commissioner(s) Present: Tim Hess, Mark Sturm, Dan Kotek, Nick Gorris, Greg Rinehart, Kevin Cieszykowski, Secretary - Katie O'Neill.

Absent: None.

Attendees: None.

### REVIEW AND APPROVAL OF MINUTES

Minutes from the September 11th, 2023 meeting were reviewed. Mr. Gorris made the motion to accept the minutes as written. Mr. Kotek seconded the motion.

Voice Vote: All in favor. None opposed. Motion approved.

PUBLIC COMMENT: None.

### UNFINISHED BUSINESS

*Cloud Based Platform:* All Commissioners are able to access the DropBox.

*Map & Legal Description Amendment:* Mr. Gorris has a markup of the legal description based on the 208 Maps. He will verify this with the JEDD and Annexation Agreements for the next meeting. The Commission will look into incorporating the JEDD Agreement into the Zoning Resolution as applicable.

*Fence Permit on Rt. 168/Tavern Rd:* The property located at 15864 Tavern Rd. has installed a non-conforming fence on the property. Inspector Gruber has issued a letter to the owner, if there is no progress on this issue by the November meeting the Commission will draft a letter to the Trustees informing them of this issue.

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### NEW BUSINESS

*GCTA Zoning Workshop:* There will be a zoning workshop on Wednesday, October 11th, hosted at Claridon Township admin building. Mr. Kotek & Mr. Hess volunteered to attend to see what the workshop will entail.

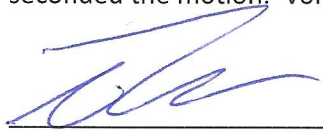
*Consideration of Camping Application:* The Trustees provided an example of a Camping Application implemented by Newbury Township. The Commission reviewed the current Resolution, and found that camping is not a permitted use within Burton Township. Instead of amending the Resolution to prohibit camping, The Commission suggested the Park Committee update the Rules & Regulations to prohibit camping and submit to the Trustees for approval.

### NEXT MEETING

The next meeting will be held on Monday, November 13<sup>th</sup>, 2023 at 7:00 p.m.

### ADJOURNMENT

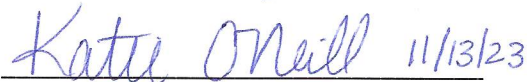
With no further business, Mr. Kotek made a motion to adjourn the meeting at 7:55 p.m. Mr. Sturm seconded the motion. Voice vote: All in favor. None opposed. Motion approved.



Chairman, Tim Hess

11/13/23

Date



Secretary, Katie O'Neill

Date