

## RECORD OF PROCEEDING

Minutes of Burton Township Trustees  
Held at the Burton Township Administration Building

Regular Meeting  
July 17, 2023

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Jarred Miller, Vice Chairman, opened the meeting at 7:51 p.m. with Board member, Ken Burnett, in attendance. Mr. Whiting was absent.

**Minutes:** The regular meeting minutes from June 19, 2023 and July 3, 2023 were table until all three Trustees are present.

**Public Comment:** None.

**Road Department:** A second round of side mowing was completed. Mr. Sutter contacted the Engineer's office to schedule crack sealing and boom mowing. Brad at Proscap was made aware of the complaints received about the mowing of the cemeteries. The pipe was ordered for the ditch project on Durkee/Hale.

**Fiscal Officer:** Mr. Burnett made a motion to accept the Proxy Statement stating Be it known, that the undersigned representative of the Governmental Subdivision (hereinafter referred to as "Member") hereby nominates and appoints the following individual and alternate to represent the "Member" with OHIO TOWNSHIP ASSOCIATION RISK MANAGEMENT AUTHORITY (hereinafter referred to as "Pool"). The individual and alternate shall act as liaison between the "Member" and the "Pool" for the purposes of relating risk reduction and loss control information, and any other information or instructions concerning the obligations of "Member" imposed by signing of the Intergovernmental Contract and the rules and regulations established thereunder, to the same extent and with like effect as the undersigned could do if personally present and the undersigned does hereby ratify and confirm and adopt all actions done or taken by the individual or alternate. Mr. Miller seconded this motion. Vote: Mr. Whiting – absent, Mr. Miller – yes and Mr. Burnett – yes. Mr. Miller made a motion to accept the then and now purchase order in the amount of \$10,425.52 for cold patching completed in the fall of 2022 and salt delivered in the 2022-2023 snow season. Mr. Burnett seconded this motion. Vote: Mr. Whiting – absent, Mr. Miller – yes and Mr. Burnett – yes.

**Old Business:** None.

**New Business:** A quote was received from Miller Bros. Concrete for the repair of the front sidewalk. The Trustees would like to get at least one more quote.

**Warrants:** Warrants #12057 thru #12067 were approved and paid.

The next regular meeting will be on August 7, 2023 at 7:30.

As there was no further business, this meeting was adjourned at 8:29 p.m. by a motion from Mr. Burnett and seconded by Mr. Miller. The vote was unanimous.

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Vice Chairman

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Fiscal Officer