

# BURTON TOWNSHIP ZONING COMMISSION

14821 Rapids Road | Burton, Ohio 44021 | 440.834.1500

## MEETING MINUTES

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**Date:** January 9, 2023

**Time:** 7:00 p.m.

**Location:** Burton Township Administration Building

**Purpose:** Organizational Meeting with Regular Business to follow.

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### CALL TO ORDER

Mr. Gorris called the meeting to order at 7:00 p.m. Members recited the Pledge of Allegiance.

### ROLL CALL

Commissioner(s) Present: Nick Gorris, Tim Hess, Dan Kotek, Joe Walkos, Mark Sturm, Greg Rinehart - 1st Alternate (entered at 7:25 p.m.), Secretary - Katie O'Neill.

Absent: None.

Attendees: None.

### REVIEW AND APPROVAL OF MINUTES

Minutes from the December 12, 2022 regular meeting are reviewed. Mr. Hess made the motion to accept the minutes as written. Mr. Kotek seconded the motion. Voice Vote: Four (4) in favor. None opposed. One (1) absention.

### ORGANIZATIONAL ITEMS

On January 4th, 2023, the Trustees reappointed Mr. Hess for a new term. His new term ends December 31, 2027. The Trustees reappointed Mrs. O'Neill as Secretary to the Zoning Commission. Her new term ends December 31, 2023.

Mr. Gorris nominated Mr. Tim Hess as Chairman for the 2023 term. There were no objections from the Commission and Mr. Kotek made the motion to appoint Mr. Hess as Chairman. Mr. Gorris seconded the motion. There was no discussion and the motion went to a vote.

Roll Call Vote: Nick Gorris - yes, Tim Hess - yes, Dan Kotek - yes, Joe Walkos - yes, Mark Sturm - yes. All in favor. None opposed. Motion granted.

Mr. Gorris nominated Mr. Mark Sturm as Vice Chairman for the 2023 term. There were no objections from the Commission and Mr. Hess made the motion to appoint Mr. Sturm as Vice Chairman. Mr. Gorris seconded the motion. There was no discussion and the motion went to a vote.

Roll Call Vote: Nick Gorris - yes, Tim Hess - yes, Dan Kotek - yes, Joe Walkos - yes, Mark Sturm - yes. All in favor. None opposed. Motion granted.

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At this point, Mr. Hess and Mr. Sturm assumed their positions as Chairman and Vice Chairman, respectively. Mr. Hess continued the meeting.

The Commission reviewed the GCPC Submittal Deadlines and Meeting Schedule for 2023 (as attached). This schedule will be considered for any upcoming amendments in 2023.

### PUBLIC COMMENT

As there were no public visitors, there was no public comment.

### UNFINISHED BUSINESS

*Township Network or Cloud based Platform:* Mr. Gorris inquired about the status of this item. Secretary O'Neill stated that she will present this item at the next Trustee meeting.

### NEW BUSINESS

*2023 Meeting Schedule:* The Zoning Commission agreed to meet the second (2nd) Monday of each month at 7:00 p.m. to conduct regular business during the 2023 year. Mr. Rinehart entered the meeting at 7:25 p.m.

### BZA CONSIDERATIONS

*Case No. 22A000731 Adamic vs. Burton Township:* This case was filed December 16, 2022 with the Geauga County Court of Common Pleas. Burton Township has forty (40) days to file for the hearing.

*Application #1583-22:* requesting an area variance is being scheduled for a public hearing. Applicant was seeking relief from 407.2(A)(1) in order to construct a detached garage at a setback of 75 feet. Zoning requirement for a front yard setback is 120 feet. The property in consideration is located at 14252 Burton Windsor Rd. - APPROVED

### RESEARCH TOPICS

Form 20 *Notice of Action*, was suggested as an addition to the paperwork as part of the formal BZA process. Secretary O'Neill will propose this to the BZA at their next meeting.

### NEXT MEETING

The next meeting will be held on Monday, February 13th, 2023 at 7:00 p.m.

### ADJOURNMENT

With no further business, Mr. Hess entertains a motion to adjourn the meeting at 7:46 p.m. Mr. Gorris so moved. Mr. Sturm seconded the motion. Voice vote: All in favor. None opposed. Motion granted.



Chairman, Tim Hess

2/13/23

Date



Secretary, Katie O'Neill

Date