

# BURTON TOWNSHIP ZONING COMMISSION

14821 Rapids Road | Burton, Ohio 44021 | 440.834.1500

## MEETING MINUTES

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**Date:** February 14, 2022

**Time:** 7:00 p.m.

**Location:** Burton Township Administration Building

**Purpose:** Organizational Meeting & Regular Meeting

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### CALL TO ORDER

Mr. Gorris called the regular meeting to order at 7:03 p.m. Members recited the Pledge of Allegiance.

### ROLL CALL

Commissioner(s) Present: Nick Gorris, Tim Hess, Mark Sturm, Dan Kotek, Joe Walkos.

Absent: Greg Rinehart - excused.

Visitors: None.

### REVIEW AND APPROVAL OF MINUTES

Minutes from the December 13, 2021 regular meeting are reviewed. Mr. Kotek moved to approve the minutes as rewritten. Mr. Walkos seconded the motion. Voice vote: All in favor. One Abstention (Mr. Hess). None opposed. Motion passed.

### PUBLIC COMMENT

As there were no visitors, there was no public comment.

### CURRENT BUSINESS

*Organizational Items:* At the Trustees Meeting on January 3, 2022, Commissioner Mark Sturm was renewed for a new term ending December 31, 2026, 1st Alternate Greg Rinehart was renewed for a new term ending December 31, 2023 and Secretary Katie O'Neill was renewed for a new term ending December 31, 2022.

Mr. Hess nominated Nick Gorris as Chairman for the upcoming term. The Commission discussed rotating the Chairman and Vice Chairman position for the 2023 term. With all in agreement, Mr. Hess made a motion to appoint Nick Gorris as Chairman for the 2022 term. Mr. Sturm

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seconded the motion. Voice vote: All in favor. One abstention (Mr. Gorris). None opposed. Motion passed.

Mr. Gorris made a motion to appoint Tim Hess as Vice Chairman for the 2022 term. Mr. Sturm seconded the motion. Voice vote: All in favor. One abstention (Mr. Hess). None opposed. Motion passed.

The Commission reviewed and discussed the Planning Commission 2022 Submittal/Meeting Scheduled.

### NEW BUSINESS

*GCPC Land Use Plan:* The Commission viewed the General Plan, updated 10.26.2021, via the website provided by the Planning Commission. Mr. Gorris recommended taking a closer look at some of the Census information.

*In-law Suite:* Rick Gruber, Burton Township Zoning Inspector, requested that the Zoning Commission review and provide a more detailed definition of in-law suites. They reviewed the current definition and regulations and decided to research other townships for the next meeting.

*Form 1:* Inspector Gruber requested the Commission look into the items D and E on the Application for Zoning Certificate, and if both items are necessary when applying. Mr. Gorris will review the history of Form 1 and reach out to the Planning Commission for the next meeting.

*Research Townships:* The Commission decided to divide the fifteen (15) townships within Geauga County amongst each Commissioner. The listing will be provided at the March meeting.

### NEXT MEETING

The next meeting is scheduled for Monday, March 14, 2022 at 7:00 p.m. for a regular meeting.

### ADJOURNMENT

With no further business, the meeting was adjourned at 8:10 p.m. by a motion from Mr. Hess seconded by Mr. Kotek. Voice vote: All in favor. None opposed. Motion passed.

  
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Chairman, Nick Gorris      Date      3/14/2022

  
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Secretary, Katie O'Neill      Date      3/14/2022