

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
December 7, 2020

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Dan Whiting, Chairman, opened the meeting at 7:36 p.m. with Board members, Jarred Miller and Ken Burnett, in attendance.

Minutes: The regular meeting minutes from November 16, 2020 were approved with a motion from Mr. Burnett and seconded by Mr. Miller. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett yes.

Public Comment: None.

Fire Department: No one in attendance.

Cemeteries: Two deeds were signed for Slitor Cemetery. Mr. Michael Tiber purchased lot 282 in Section B and Jill and David Byler purchased lot 119 in Section A.

Zoning: One permit was issued in November for an accessory building. There was an issue in the handling of the zoning violation on Tavern Road with the sawmill operation. The owner was issued a violation letter and never filled out a zoning permit application to be denied. The process should be started over to take the proper steps for a zoning variance. The Cleveland Radio Controllaires conditional use hearing was cancelled. Upon review of the use, it was decided that the club should apply for a use variance instead of a conditional use permit. The use variance would stay with the club's lease length. There was a complaint about an agricultural barn on Chipmunk Lane that had living quarters in it. Mr. Gruber has spoken to the owner and the owner's attorney.

Park Committee: No one in attendance.

Roads: Routine truck maintenance was completed. Equipment was taken down to the fairgrounds for winter storage. Snow fence was put up. A drive pipe on Longwood was replaced. The dirt roads were graded with the road maintainer. Gradeline completed the culvert replacement on Colony Lane. A chipper was rented to clean up brush. Fourteen tons of salt/cinder mix has been used this year so far. Downed trees from the first snow storm were cut up.

Fiscal Officer: Mr. Miller made a motion to approve the temporary appropriations for 2021 in the amount of \$209,150.00. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes. Mr. Burnett made resolution 2020-20 to amend the Certificate of Estimated Resources by \$1,099.98 for the additional funds received from the Cares Act. Mr. Miller seconded this resolution. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes. Mr. Burnett made resolution 2020-21 requesting that the 2020 Permanent Appropriations be increased by \$1,099.98 for the additional Cares Act funds received. Mr. Miller seconded this resolution. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes. Mr. Miller made a resolution that additional \$1,099.98 received from the Cares Act funds be used for any approved Cares Act expenses. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes. Mr. Miller made a motion to approved Change Order #1 from Karvo Inc. in the amount of negative \$16,694.45 for the resurfacing of Aspen Hills/Fairmeadow. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes. Mr. Burnett

made a motion to revise Section 302.1 Health Insurance in the Burton Township Policy and Procedure Manual. Under the Burton Township Maximum Uniform Healthcare expense Plan, it should now read: Burton Township's annual healthcare expense including the reimbursement of Medicare Parts B or D premiums will not exceed 75% of the participants' annual income from Burton Township. Mr. Miller seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes. Mr. Burnett and Mr. Miller will attend the quarterly Geauga County Township Association dinner on January 13, 2021 at Osso held by Hambden Township.

Old Business: The revised JEDD agreement was discussed. The Prosecutor's office will provide a resolution to pass at the January 4, 2021 Trustees' meeting.

New Business: Mr. Miller made a motion to allow the disposal of obsolete office equipment. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes. Items need for the new truck were discussed (V-plow, spray-in bedliner, emergency strobe, signage).

The next regular meeting will be on January 4, 2021 at 7:30 pm

Warrants: Warrants #10993 thru #11022 were approved and paid.

As there was no further business, this meeting was adjourned at 9:56 p.m. by a motion from Mr. Burnett and seconded by Mr. Miller. The vote was unanimous.

Chairman

Fiscal Officer