

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Organizational Meeting
January 20, 2020

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Ken Burnett, Chairman, opened the meeting at 6:36 p.m. with Board members: Dan Whiting and Jarred Miller in attendance. Those present joined the Board in reciting the Pledge of Allegiance.

Mr. Burnett swore in Jarred Miller as a Burton Township Trustee for a term ending 12/31/2023.

Chairman – Mr. Burnett made the motion to appoint Mr. Whiting as Chairman of the Burton Township Trustees for 2020. Mr. Miller seconded this motion. Vote: Mr. Burnett – yes, Mr. Whiting – yes and Mr. Miller – yes.

Vice Chairman – Mr. Whiting made the motion to appoint Mr. Miller as Vice Chairman of the Burton Township Trustees for 2020. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller - yes and Mr. Burnett – yes.

Regular Meeting Dates and Times: Mr. Burnett made a motion that all Burton Township's Trustee regular meetings will be held on the first and third Mondays of the month at 7:30 pm. Mr. Miller seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes.

Liaisons: Mr. Burnett made a motion for the following Trustees to be the department liaisons:

Whiting – Zoning, Land Use, Cemeteries, JEDD

Miller – Parks, Building/Grounds Maintenance, Fire Department

Burnett – Safety, BCPA, Roads, Prevailing wage

Mr. Whiting seconded this motion. Vote: Mr. Whiting – yes Mr. Miller – yes and Mr. Burnett – yes.

Mr. Burnett made a motion to appoint the Chairperson as the representative to the Health District Advisory Committee and the Vice-Chairperson to be the alternate. Mr. Miller seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller - yes and Mr. Burnett – yes.

Mr. Miller made a motion to appoint Mr. Whiting and Mr. Miller(alternate) as CRA (Community Reinvestment Area) Committee Appointees. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes Mr. Miller – yes and Mr. Burnett – yes.

Mr. Miller made a motion to re-appoint Rick Gruber as Zoning Inspector for the term ending December 31, 2020. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

Mr. Whiting made a motion to re-appoint Joanne George as Assistant Zoning Inspector for the term ending December 31, 2020. Mr. Miller seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes.

Mr. Burnett made a motion to re-appoint Katie O'Neill as cemetery sexton for the term ending December 31, 2020. Mr. Miller seconded this motion. Vote: Mr. Whiting – yes Mr. Miller – yes and Mr. Burnett – yes.

Mr. Miller made a motion to re-appoint Katie O’Neill as the administrative assistant for the term ending December 31, 2020. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes Mr. Miller – yes and Mr. Burnett – yes.

Mr. Burnett made a motion to re-appoint Katie O’Neill as the secretary of the Board of Zoning Appeals and the Zoning Commission Board for the term ending December 31, 2020. Mr. Miller seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes.

Zoning Commission: Mr. Burnett made a motion to reappoint Mr. Joe Walkos to the Zoning Commission Board with a term ending December 31, 2023 and Mr. Greg Reingart to the Zoning Commission Board as the first alternate with a term ending December 31, 2021. Mr. Miller seconded this motion. Vote: Mr. Whiting – yes Mr. Miller – yes and Mr. Burnett – yes.

Zoning Board of Appeals: Mr. Miller made a motion to reappoint Mr. John Nelson to the Zoning Board of Appeals with a term ending 12/31/2023 and Mr. Frank Vechicco as first alternate to the Zoning Board of Appeals with a term ending December 31, 2021. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes Mr. Miller – yes and Mr. Burnett – yes.

Fiscal Officer – Mr. Burnett made a motion to approve reimbursement for all approved travel as outlined in the Policy and Procedure Manual. Mileage shall be reimbursed at the current IRS rate. Mr. Miller seconded this motion. Vote – Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes.

Executive Session: Mr. Burnett made a motion to go into executive session for matters of employee compensation per Ohio Revised Code 121.22 (G)(1). Mr. Miller seconded this motion. Vote: Mr. Whiting – yes, Mr. Miller – yes and Mr. Burnett – yes.

The Trustees resumed regular session at 7:29 pm.

As there was no further business, this meeting was adjourned at 7:30 p.m. by a motion from Mr. Burnett and seconded by Mr. Miller. The vote was unanimous.

Chairman

Fiscal Officer