

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
January 14, 2019

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Dan Whiting, Chairman, opened the meeting at 7:00 p.m. with Board member: Ken Burnett in attendance. Those present joined the Board in reciting the Pledge of Allegiance.

Executive Session: Mr. Burnett made a motion to go into executive session for matters of employment. Mr. Whiting seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

The Trustees resumed regular session at 7:44 pm.

Chairman – Mr. Whiting made the motion to appoint Mr. Burnett as Chairman of the Burton Township Trustees for 2019. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

Vice Chairman – Mr. Burnett made the motion to appoint Mr. Whiting as Vice Chairman of the Burton Township Trustees for 2019. Mr. Whiting seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

Regular Meeting Dates and Times: Mr. Burnett made a motion that all Burton Township's Trustee regular meetings will be held on the first and third Mondays of the month at 7:30 pm. Mr. Whiting seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

Liaisons: Mr. Whiting made a motion for the following Trustees to be the department liaisons:

Whiting – Zoning, Parks, Land Use, Cemeteries, Building/Grounds Maintenance

Burnett – Fire Department, Safety, BCPA, Roads, Prevailing wage

Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

Mr. Burnett made a motion to appoint the Chairperson as the representative to the Geauga County Health Board and the Vice-Chairperson to be the alternate. Mr. Whiting seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

Mr. Burnett made a motion to re-appoint Rick Gruber as Zoning Inspector for the term ending December 31, 2019. Mr. Whiting seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

Mr. Whiting made a motion to re-appoint Joanne George as Assistant Zoning Inspector for the term ending December 31, 2019. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

Mr. Whiting made a motion to re-appoint Katie O'Neill as cemetery sexton for the term ending December 31, 2019. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

Mr. Whiting made a motion to re-appoint Katie O'Neill as the administrative assistant for the term ending December 31, 2019. Mr. Burnett seconded this motion. Vote: Mr. Whiting – yes and Mr. Burnett – yes.

Mr. Whiting made a motion to re-appoint Katie O’Neill as the secretary of the Board of Zoning Appeals and the Zoning Commission Board for the term ending December 31, 2019. **Mr. Burnett** seconded this motion. **Vote:** Mr. Whiting – yes and Mr. Burnett – yes.

Zoning Commission: Mr. Whiting made a motion to reappoint Mr. Doug Klingman to the Zoning Commission Board with a term ending December 31, 2023 and Mr. Dan Kotek to the Zoning Commission Board as the first alternate with a term ending December 31, 2020. Mr. Burnett seconded this motion. **Vote:** Mr. Whiting – yes and Mr. Burnett – yes.

Zoning Board of Appeals: Mr. Whiting made a motion to reappoint Mr. Joe Dallos as second alternate to the Zoning Board of Appeals with a term ending December 31, 2020. Mr. Burnett seconded this motion. **Vote:** Mr. Whiting – yes and Mr. Burnett – yes.

Pay Rates: Pay rates were tabled until a new Trustee is appointed.

Minutes: The regular meeting minutes from December 17, 2018 were approved with a motion from Mr. Whiting and seconded by Mr. Burnett. **Vote:** Mr. Whiting – yes and Mr. Burnett – yes.

Zoning: No permits were issued in the month of December. In 2018, \$5,089 was brought in from zoning fees. Six new houses were built in 2018.

Cemeteries: None.

Roads: Roadside trash was cleaned up multiple times. Plow stakes were put up. Gravel patching was completed on the dirt road and then they were topped. The remote power control module was replaced on the ’05 International. AT&T repaired the phone lines. Headstones were readjusted at Slitor Cemetery. The crossover pipe was cleaned out on Pond Road. The JCB was cleaned up for the trade. So far this plow season, 5 tons of salt and 14 tons of salt/cider mix have been used. The new backhoe was delivered. Two new signs were put by the recycling area. One specifies that glass is no longer being accepted and the second sign displays what can be recycled.

Park Committee: Jerry Davis was in attendance. The committee has had a problem getting a quorum at their meetings. Their next meeting is February 26, 2019. Mr. Whiting made a motion to reappoint Jerry Davis, Penny Timmons and Debbie Palmisano to the Park Advisory Committee with a term ending December 31, 2022. Mr. Burnett seconded this motion. **Vote:** Mr. Whiting – yes and Mr. Burnett – yes.

Public Comment: Mr. Ken Zwolinski, Trustee of Troy Township, was present to talk about the current happenings of Troy Township.

Fire Department: No one in attendance.

Fiscal Officer: Mr. Whiting made Resolution 2019-1 to request the tax advance for the first half of 2018 taxes. Mr. Burnett seconded the resolution. **Vote:** Mr. Whiting – yes and Mr. Burnett – yes. Mr. Whiting made Resolution 2019-2 to make a new Permissive Tax Fund. Mr. Burnett seconded the resolution. **Vote:** Mr. Whiting – yes and Mr. Burnett – yes. The ending balance for 2018 was reviewed.

Old Business: The lawsuit between Burton Village, Burton Township and the Burton Chamber of Commerce has finally been settled. The Chamber of Commerce will lease the log cabin from the Village. No court costs were passed on to the Township.

New Business: Jerry Hawkins would like to use the building on Sunday, January 20th from 1-4 pm.

The next regular meeting will be January 28, 2019 at 7:30 pm.

Warrants: Warrants #10231 thru #10261 were approved and paid.

As there was no further business, this meeting was adjourned at 8:47 p.m. by a motion from Mr. Whiting and seconded by Mr. Burnett. The vote was unanimous.

Chairman

Fiscal Officer