

BURTON TOWNSHIP ZONING COMMISSION

14821 Rapids Road | Burton, Ohio 44021 | 440.834.1500

MEETING MINUTES

Date: January 22, 2018

Time: 7:00 p.m.

Location: Burton Township Administration Building

Purpose: Organizational Meeting

CALL TO ORDER

Nick Gorris called the meeting to order at 7:00 p.m. Due to a location shift of the meeting to the Zoning Inspector's Office, members waived recital of the Pledge of Allegiance.

ROLL CALL

Commissioner(s) Present: Nick Gorris, Tim Snyder, Tim Hess, 1st Alternate Dan Kotek. Dan Kotek will be filling in for absent member Doug Klingman.

Absent: Doug Klingman – excused, Bill Finzel and Joe Walkos.

Visitors: None.

APPOINTMENT OF CHAIRMAN & VICE CHAIRMAN

Mr. Gorris stated that this is an organizational meeting and nominations for Chairman and Vice Chairman will be taken for the next coming year. After a short deliberation. Mr. Snyder nominated Mr. Gorris as 2018 Chairman, the nomination was seconded by Mr. Hess. Mr. Gorris accepted the nomination and all members were in favor, none opposed. Mr. Gorris nominated Mr. Snyder as 2018 Vice Chairman, the nomination was seconded by Mr. Hess. Mr. Snyder accepted the position and all members were in favor, none opposed. Mr. Snyder made a motion to retain Katie O'Neill as the Secretary to the Zoning Commission for 2018 at the Trustee rate. This motion was seconded by Mr. Gorris. All in favor. None opposed. Motion passed.

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REVIEW AND APPROVAL OF MINUTES

Minutes from November 27, 2017 regular meeting were reviewed. Mr. Snyder had a grammatical correction on page two (2), which was manually corrected. Mr. Snyder then made a motion to approve the minutes as rewritten. The motion was seconded by Mr. Kotek. All in favor. Motion carried.

PUBLIC COMMENT: None.

CURRENT BUSINESS

Administrative: The proposed 2018 meeting schedule was reviewed for approval. After a short discussion, it was decided that there would not be a regular meeting scheduled for the months of May and December due to holidays.

Spring Newsletter: Suggestions for the Spring Newsletter included: reminders of permits, changes to the resolution, reference to the resolution on the website. A draft of the newsletter was requested for the February meeting. A Zoning department email address for issues and questions was suggested. Ms. O'Neill to look into that for next meeting.

Letter to Zoning Inspector: Mr. Gorris asked that an official letter be drafted to Rick Gruber, the Burton Township Zoning Inspector, related to the GSWCD/additional permit discussion at the November 27, 2017 regular meeting.

GCPC Updates: Mr. Gorris notified the rest of the Commission on the meeting schedule and staff change at the Planning Commission. He stated that Jessica Lane will be taking over the secretary position in the event of Karen Baptie's retirement.

Definition of Building Frontage: Mr. Gorris provided a matrix of the Township vs Model Zoning (Exhibit 1). He states that it appears at some point Burton

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Township dropped a part of Model Zoning. It is decided that the change will be made in the next amendment.

Fence Requirements for Above Ground Swimming Pools: Mr. Gorris asked if all the members had a chance to read over the minutes from the Cooley Hearing. Mr. Snyder explained that he had drafted a letter (Exhibit 2) with his thoughts and concerns on the hearing and submitted it into the record at the December 4th Trustee Meeting. A discussion ensued on how best to amend the zoning ensure this result does not happen in the future. Tasks were assigned to each Commissioner to research for next meeting, they are as followed:

- Define Standards – Nick Gorris
- Insurance – Tim Hess
- Legal – Tim Snyder
- Other Township Zoning – Dan Kotek

NEW BUSINESS: None.

FUTURE BUSINESS: None.

NEXT MEETING

The next regular meeting is scheduled for Monday February 26, 2018 at 7:00 p.m.

ADJOURNMENT

With no further business, this meeting was adjourned at 8:26 p.m. by a motion from Mr. Snyder seconded by Mr. Hess. The vote was unanimous.

Chairman, Nick Gorris Date

Secretary, Katie O’Neill Date