

RECORD OF PROCEEDING

Minutes of Burton Township Trustees
Held at the Burton Township Administration Building

Regular Meeting
January 18, 2016

=====
Dan Whiting, Chairman, opened the meeting at 7:30 p.m. with Board members: Jim Dvorak and Ken Burnett in attendance. Those present joined the Board in reciting the Pledge of Allegiance.

Chairman – Mr. Whiting made the motion to appoint Mr. Dvorak as Chairman for 2016. This motion was seconded by Mr. Burnett. Vote: Mr. Dvorak-yes, Mr. Burnett-yes and Mr. Whiting-yes.

Vice Chairman – Mr. Dvorak made the motion to appoint Mr. Burnett as Vice Chairman for 2015. This motion was seconded by Mr. Whiting. Vote: Mr. Dvorak-yes, Mr. Burnett-yes and Mr. Whiting-yes.

Minutes: The regular meeting minutes from December 14, 2015 were approved with a motion from Mr. Burnett and seconded by Mr. Whiting. Vote: Mr. Dvorak-yes, Mr. Burnett-yes and Mr. Whiting-yes. The special meeting minutes from December 15, 2015 were approved with adding an attachment by a motion from Mr. Whiting and seconded by Mr. Burnett. Vote: Mr. Dvorak-yes, Mr. Burnett-yes and Mr. Whiting-yes.

Roads: The pond overflow was cleaned out on Rider Road. Segments of concrete were added to the crossover pipe at the intersection of Durkee and Hale Roads. The JCB had the battery, a belt and alternator replaced. A 6' pipe was replaced in Mrs. Simon's driveway on Broadwood. Ditching was done on Durkee and Hale. A plow shoe came off the plow truck and made a hole in a tire. The tire was replaced and the plow shoe was welded back on. Gravel was put down on the dirt roads. The water pump was reinstalled in the grader. The cemeteries were plowed out. Vector Security did their annual inspection. So far this plow season, the Township has used 44 tons of salt/cinder mix and 15 tons of salt.

Cemeteries: No burials in the month of December.

Zoning: Two permits were issued in the month of December. They were for a lot split at no charge and the refusal of a permit for Agape Christian Academy. There were 41 permits issued in 2015 that brought in \$4,845.00.

Fire Department: No one in attendance.

Park Committee: No one in attendance.

Fiscal Officer: The Certificate of the Total Amount from all Sources Available for Expenditure, and Balances report was gone over. Burton Township ended the year with a cash balance of \$642,890.70. The Township was approved for a total of \$584,627.00 from all Sources Available for Expenditures. This gives the Township a budget of \$1,227,517.70 for the year of 2016. This certificate was sent to the County Auditor for approval. The ballot language for the 3-mill road levy was received and reviewed that will be on the ballot on March 15, 2016.

Mr. Burnett made a motion that all Burton Township's regular meetings will be held the first and third Mondays of the month at 7:30 pm. Mr. Dvorak seconded this motion. Vote:

Mr. Dvorak-yes, Mr. Burnett-yes and Mr. Whiting-yes.

Mr. Burnett made a motion for the following Trustees to be the following liaisons:

Whiting – Zoning and Parks

Dvorak – Roads, Building and Grounds Maintenance, Prevailing wage and Representative to the Drug Free Work Place

Burnett – Fire Department, Cemeteries, BCPA and alternate to the Drug Free Work Place

Mr. Dvorak seconded this motion. Vote: Mr. Dvorak-yes, Mr. Burnett-yes and Mr. Whiting-yes.

Mr. Burnett made a motion to appoint the Chairperson as the representative to the Geauga County Health Board and the Vice-Chairperson to be the alternate. Mr. Dvorak seconded this motion. Vote: Mr. Dvorak-yes, Mr. Burnett-yes and Mr. Whiting-yes.

Mr. Burnett made a motion to re-appoint Rick Gruber as Zoning Inspector, Joanne George as Assistant Zoning Inspector, Martha Evvs as Cemetery Sexton and Jan Cisan as Administrative Assistant for a term ending 2016. Mr. Dvorak seconded this motion. Vote: Mr. Dvorak-yes, Mr. Burnett-yes and Mr. Whiting-yes.

Mr. Burnett made a motion for the following wages effective January 1, 2016:

Jason Sutter - \$25.00 per hour

Lance Portman - \$18.00 per hour

Joanne George - \$350 per month

Rick Gruber - \$500 per month

Jan Cisan - \$14.00 per hour

Martha Evvs - \$350 per month – Cemetery Sexton

-175.00 per month – Cleaning

Mr. Whiting seconded this motion. Vote: Mr. Dvorak-yes, Mr. Burnett-yes and Mr. Whiting-yes.

Public Comment: None.

Old Business: Mr. Whiting is working on a Township newsletter. Ms. Cisan has added information about the cemeteries to the website.

New Business: Mr. Dvorak attended the Amish Safety Plan meeting. Trash Day is scheduled for May 14, 2016.

The next regular meeting will be February 1, 2016 at 7:30 pm.

Warrants: Warrants #8987 thru #9026 were approved and paid.

As there was no further business, this meeting was adjourned at 9:49p.m. by a motion from Mr. Burnett and seconded by Mr. Whiting. The vote was unanimous.

Chairman

Fiscal Officer